

Six Weeks Student Achievement Monitoring

Prince Edward County High School

2012-2013

Each six weeks Prince Edward County High School will monitor student achievement to insure the success of all students. This monitoring will include benchmark data in core areas and a student failure list that will be generated by the Student Support Specialist. Data derived from this process will be shared with the community of learners so that all teachers will support the effort.

Mid Six Weeks Monitoring (All Teachers)

During the third week of each six week grading period each teacher will complete mid six weeks monitoring form based on interim grades.

- I. **Students who have a D or F will be identified.**
- II. **The teacher will meet with his or her primary evaluator and discuss efforts to assist students who have a D or F during this time.**
 - A. The teacher will bring interims for failing students and also bring spreadsheets. Students with a grade of D or F will be highlighted.
 - B. A remediation plan should be completed for each student.

Benchmark Data (Core Area Teachers)

At the end of each six weeks, teachers will complete the following process after benchmark testing:

- I. **Complete a Plan for instructional intervention for students who have failed the benchmark (See attached).**
 - A. Remediation should be completed during the time identified on the calendar in the Teacher Handbook.
- II. **Complete a PDSA form (See attached). It should include the following aspects:**
 - A. Disaggregation of benchmark results by each class period. This should also include subgroup achievement as defined by Interactive Achievement.
 - B. Results of the intervention. ***This should be determined by an analysis of the assessment given after the benchmark test.*** The results should include the number and percentage of students who passed the assessment after the benchmark. The results of

the intervention should be ready for discussion by the Plan Do Study Act (PDSA) Meeting.

Six Weeks Failure List (All Teachers)

- I. **The Student Support Specialist will create a list of student failures each six weeks by teacher name.**

- II. **The Teacher will conduct the following each six weeks:**
 - A. The teacher will contact the parent of each student who fails at the end of the six weeks. This should be completed prior to the second week of the next grading period.

- III. **The Primary Evaluator will conduct the following each six weeks:**
 - A. Discuss failures. The primary evaluator will review the list of students who failed and the dates that the parent was contacted.
 - B. Conference with each senior who has failed.

- IV. **Guidance Counselors and the Student Support Specialist**
 - A. Conference with each underclassman who has failed.